INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report of IQAC Meeting held on 21 July 2025

Agenda	Decision Taken	Action Taken
NAAC Criterion-wise Teams & AQAR 2024–2025 Data Collection	Criterion-wise teams were formed and faculty leads were assigned responsibilities for AQAR preparation and submission.	Criterion teams were constituted. Data collection templates were circulated, responsibilities were communicated, and criterion-wise data collection commenced with periodic monitoring mechanisms.
Digital Mentoring – Green Campus Initiative	Implementation of a Digital Mentoring system under the Green Campus Initiative was approved.	Training programmes and technical support arrangements were initiated. Departments were instructed to adopt the mentoring platform and identify faculty mentors.
Admissions and Induction Programmes	Departments were directed to prepare schedules for induction programmes for newly admitted students.	Departments submitted induction programme plans and orientation activities were scheduled for incoming students.
Retreat for Non-Teaching Staff	A one-day retreat was proposed to strengthen institutional commitment and staff capacity.	The retreat was organized and staff members participated in capacity-building and institutional development sessions.
Formation of Psychology Student Association	Approval was granted for establishing a Psychology Student Association.	The department initiated the formation process, drafted the association framework, and commenced student enrolment.
Mobile Phone Policy	A revised mobile phone usage policy was proposed for implementation.	The revised policy was communicated to stakeholders and implementation procedures were initiated.

One Sports Hour per Month	A mandatory sports hour for students was approved.	Sports hour schedules were incorporated into the academic calendar and departments were informed for implementation.
Re-starting of Value Education on Fridays	Weekly Value Education sessions were approved to be conducted on Fridays.	Value Education sessions were reintroduced and incorporated into the weekly academic schedule.
FYUGP Teacher-Specific Content Preparation	Departments were instructed to develop subject-specific modules aligned with FYUGP.	Departments prepared and reviewed FYUGP-aligned teaching materials and course-specific content.
Preparation for the New Academic Year	Departments were directed to finalize lesson plans and semester activity plans.	Departments prepared lesson plans, activity schedules, and academic calendars for the new academic year.
Graduation Ceremony for UG and PG Outgoing Batches	The conduct of the Graduation Ceremony was discussed and approved.	Planning committees were constituted and arrangements for the graduation ceremony were initiated.
Renovation of St. Peter's Block for B.Sc. Hotel Management	Renovation and infrastructure enhancement of St. Peter's Block were approved.	Renovation activities were undertaken, including improvements to laboratories, demonstration halls, and training facilities.
Relocation of DePaul Extension Centre and IGNOU Centre	The committee approved the relocation of the centres to St. Peter's Block.	Planning for relocation was initiated and arrangements were made to improve accessibility and resource utilization.

Coordinator

Chairperson